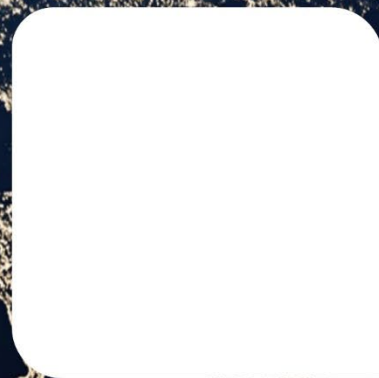


Stakeholders Involved in the Dublin Procedure





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Stakeholders Involved in the Dublin Procedure

**Who is Who in International Protection in the EU+,
Issue No 9**

May 2024



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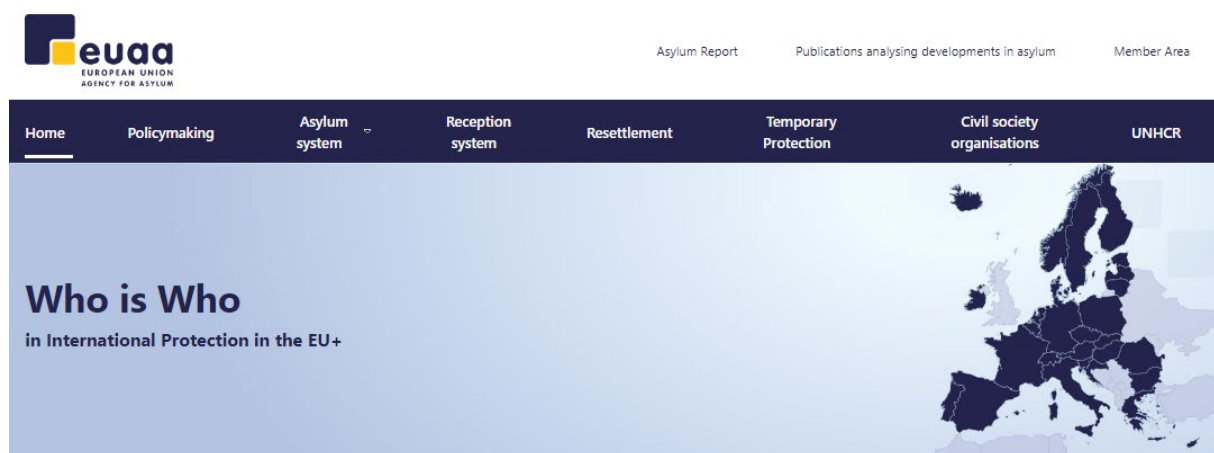


The Who is Who in International Protection in the EU+ project

Who is Who is a mapping project of various stakeholders and their roles in asylum and reception systems at the European, national and local levels. The key actors and their roles are presented as defined in national policies and legislation and implemented in practice. The different competences and interlinks between actors are also outlined.

The information is available online on the Who is Who platform:

<https://whoiswho.euaa.europa.eu/>



Methodology

The Who is Who project follows the same methodology that is used for the EUAA Asylum Report. Accordingly, the Information and Analysis Sector undertakes desk research based on publicly-available sources and EUAA reports. The information is validated by Member States and other stakeholders, if applicable. For this report, the information has been validated by each country, with the exception of Estonia and Portugal.

Stakeholders involved in the Dublin Procedure

The [recast Dublin III Regulation](#) establishes the criteria and mechanisms to determine the Member State responsible for examining an application for international protection lodged in one of the Member States by a third-country national or a stateless person. It is supplemented by the [Commission Implementing Regulation](#) which clarifies how to effectively implement certain rules of the recast Dublin III Regulation. Given the differences in organisational structures, diverse practices exist across EU+ countries when implementing the regulation.

This overview presents the stakeholders which are involved in each stage of the Dublin procedure at the national level. Specifically, it maps the actors which are involved in the following procedures:

- ❖ Handing over the common leaflet on the Dublin procedure
- ❖ Conducting the Dublin interview (specifically for the Dublin procedure as part of the registration interview or handing the form to be completed during registration)
- ❖ Referral of cases to the Dublin unit





- ❖ Sending and replying to take charge or take back requests
- ❖ Sending and replying to information requests to/from another Member State
- ❖ Sending and replying to information requests to/from another Member State
- ❖ Notification of the transfer decision
- ❖ Free legal assistance during the appeal of a transfer decision
- ❖ Representation of the asylum authority in an appeal against a transfer decision
- ❖ Organising the transfer to the responsible Member State
- ❖ Providing information on the transfer modalities to the applicant
- ❖ Accompanying/escorting applicants during a Dublin transfer when necessary
- ❖ Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)
- ❖ Court/authority responsible for deciding on an appeal against a transfer decision

This overview is complemented by a detailed overview of the roles and competencies of [Dublin units](#) in EU+ countries.





Key findings

- ✓ The common leaflet on the Dublin procedure is generally handed out by the main asylum authority, the Dublin unit, reception centres, police or border guards. For cases involving unaccompanied minors, in Poland, the leaflet is given by the minor's legal guardian, while in Cyprus it is provided by the Social Welfare Service.
- ✓ In 23 EU+ countries, Dublin interviews are conducted by the main asylum authority or a specific Dublin unit. In contrast, in 3 EU+ countries (Estonia, Norway and Spain) the Dublin interview is conducted by the police; in Latvia and Poland, by the Border Guard; in Austria, by the initial reception centre; and in Romania, by the accommodation centre.
- ✓ In the majority of EU+ countries, the main asylum authority or Dublin unit is responsible for sending and replying to take back, take charge and information requests. The two exceptions are Estonia, where the police and border guard are responsible for these tasks, and Austria, where these tasks are handled by the initial reception centre.
- ✓ In the majority of EU+ countries, the main asylum authority or a specific Dublin unit is responsible for the notification of the transfer decision. However, in Estonia, Finland and Italy, it is done by the police; in Latvia, by the Border Guard; in Austria, by the initial reception centre; and in Romania, by the Accommodation Centre.
- ✓ Overall, all EU+ countries offer legal aid to applicants during the appeal of a Dublin transfer. The services are provided by lawyers appointed within the Ministry of the Interior through the court registry or by lawyers collaborating *pro bono* with NGOs. In some countries, specific organisations provide legal aid, such as the Danish Refugee Council. In contrast, NGOs in Slovenia can provide legal assistance but cannot represent an applicant before the court in the appeal procedure. In Cyprus, a merit test is applied before granting access to legal assistance.
- ✓ In most cases, the police or border guards are responsible for accompanying and receiving applicants during a Dublin transfer. In Denmark, a Return Agency is involved in both steps of the procedure. In Poland, a legal guardian is present for unaccompanied minors. In Cyprus, an applicant with health issues will also be accompanied by medical staff.





AT

Handing over the common leaflet on the Dublin procedure	Initial Reception Centres, Federal Office for Immigration and Asylum Erstaufnahmestellen, Bundesamt für Fremdenwesen und Asyl Federal Office for Immigration and Asylum Bundesamt für Fremdenwesen und Asyl Regional Police Landespolizeidirektionen
Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handing the form to be completed during registration)	Initial Reception Centres, Federal Office for Immigration and Asylum Erstaufnahmestellen, Bundesamt für Fremdenwesen und Asyl
Referral of cases to the Dublin unit	Regional Police Landespolizeidirektionen Federal Office for Immigration and Asylum Bundesamt für Fremdenwesen und Asyl
Sending and replying to a take charge or take back request	Initial Reception Centres, Federal Office for Immigration and Asylum Erstaufnahmestellen, Bundesamt für Fremdenwesen und Asyl
Sending and replying to information requests to/from another Member State	Initial Reception Centres, Federal Office for Immigration and Asylum Erstaufnahmestellen, Bundesamt für Fremdenwesen und Asyl
Notification of the transfer decision	Initial Reception Centres, Federal Office for Immigration and Asylum Erstaufnahmestellen, Bundesamt für Fremdenwesen und Asyl
Free legal assistance during the appeal of a transfer decision	Legal assistance to appeal a transfer decision is provided by the BBU.
Representation of the asylum authority in an appeal against a transfer decision	Federal Office for Immigration and Asylum Bundesamt für Fremdenwesen und Asyl
Organising the transfer to the responsible Member State	Initial Reception Centres, Federal Office for Immigration and Asylum Erstaufnahmestellen, Bundesamt für Fremdenwesen und Asyl
Providing information on the transfer modalities to the applicant	Federal Office for Immigration and Asylum Bundesamt für Fremdenwesen und Asyl
Accompanying/escorting applicants during a Dublin transfer when necessary	Regional Police Landespolizeidirektionen
Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)	Regional Police Landespolizeidirektionen
Court/authority responsible for deciding on an appeal against a transfer decision	Federal Administrative Court Bundesverwaltungsgericht



Handing over the common leaflet on the Dublin procedure	Immigration Office Office des étrangers Dienst Vreemdelingenzaken
Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handing the form to be completed during registration)	Interview Unit, Immigration Office Unité d'interview, Office des étrangers Interview Eenheid, Dienst Vreemdelingenzaken Dublin Cell, Immigration Office Cellule Dublin, Office des étrangers Cel Dublin, Dienst Vreemdelingenzaken
Referral of cases to the Dublin unit	Interview Unit, Immigration Office Unité d'interview, Office des étrangers Interview Eenheid, Dienst Vreemdelingenzaken
Sending and replying to a take charge or take back request	Dublin Cell, Immigration Office Cellule Dublin, Office des étrangers Cel Dublin, Dienst Vreemdelingenzaken
Sending and replying to information requests to/from another Member State	Dublin Cell, Immigration Office Cellule Dublin, Office des étrangers Cel Dublin, Dienst Vreemdelingenzaken
Notification of the transfer decision	Dublin Cell, Immigration Office Cellule Dublin, Office des étrangers Cel Dublin, Dienst Vreemdelingenzaken
Free legal assistance during the appeal of a transfer decision	<i>Pro bono</i> lawyer appointed by the local bureau for legal aid.
Representation of the asylum authority in an appeal against a transfer decision	Immigration Office Office des étrangers Dienst Vreemdelingenzaken
Organising the transfer to the responsible Member State	Outgoing transfers: Transfer Units, Immigration Office Unités de Transfert, Office des étrangers Transfer Units, Dienst Vreemdelingenzakend and Federal Police Police Fédérale Federale Politie Incoming transfers: Dublin Cell, Immigration Office Cellule Dublin, Office des étrangers Cel Dublin, Dienst Vreemdelingenzaken and Federal Police Police Fédérale Federale Politie
Providing information on the transfer modalities to the applicant	Immigration Office Office des étrangers Dienst Vreemdelingenzaken
Accompanying/escorting applicants during a Dublin transfer when necessary	Federal Police Police Fédérale Federale Politie
Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)	Federal Police Police Fédérale Federale Politie (border police)
Court/authority responsible for deciding on an appeal against a transfer decision	Council for Alien Law Litigation (CALL) Conseil du Contentieux des Etrangers (CCE) Raad voor Vreemdelingenbetwistingen (RVV)




 BG

Handing over the common leaflet on the Dublin procedure	State Agency for Refugees with the Council of Ministers Държавна агенция за бежанците при Министерския съвет
Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handing the form to be completed during registration)	State Agency for Refugees with the Council of Ministers Държавна агенция за бежанците при Министерския съвет
Referral of cases to the Dublin unit	State Agency for Refugees with the Council of Ministers Държавна агенция за бежанците при Министерския съвет Ministry of the Interior Министерство на вътрешните работи State Agency for National Security Държавна агенция "Национална сигурност"
Sending and replying to a take charge or take back request	Dublin Unit, State Agency for Refugees with the Council of Ministers Отдел „Дъблин“, Държавна агенция за бежанците при Министерския съвет
Sending and replying to information requests to/from another Member State	Dublin Unit, State Agency for Refugees with the Council of Ministers Отдел „Дъблин“, Държавна агенция за бежанците при Министерския съвет
Notification of the transfer decision	State Agency for Refugees with the Council of Ministers Държавна агенция за бежанците при Министерския съвет
Free legal assistance during the appeal of a transfer decision	Legal assistance and representation can be provided against a transfer decision by state-funded lawyers registered on a list of the National Legal Aid Bureau Национално бюро за правна помощ and by UNHCR and civil society organisations.
Representation of the asylum authority in an appeal against a transfer decision	State Agency for Refugees with the Council of Ministers Държавна агенция за бежанците при Министерския съвет
Organising the transfer to the responsible Member State	Dublin Unit, State Agency for Refugees with the Council of Ministers Отдел „Дъблин“, Държавна агенция за бежанците при Министерския съвет Migration Directorate of the Ministry of the Interior Дирекция "Миграция" Border Police Главна дирекция „Гранична полиция“
Providing information on the transfer modalities to the applicant	State Agency for Refugees with the Council of Ministers Държавна агенция за бежанците при Министерския съвет
Accompanying/escorting applicants during a Dublin transfer when necessary	Migration Directorate of the Ministry of the Interior Дирекция "Миграция"
Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)	Border Police Главна дирекция „Гранична полиция“
Court/authority responsible for deciding on an appeal against a transfer decision	Administrative Court of Sofia АДМИНИСТРАТИВЕН СЪД СОФИЯ

HR

Handing over the common leaflet on the Dublin procedure	Border police I Granična policija (application at the border) Police station / Police administration I Policijska uprava / Policijska stanica (application on the territory) Ministry of the Interior of the Republic of Croatia I Ministarstvo unutarnjih poslova Republike Hrvatske
Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handing the form to be completed during registration)	Department for the Procedure of International Protection, International Protection Service I Odjel za postupak međunarodne zaštite, Služba za međunarodnu zaštitu is responsible for the general interview. Dublin Procedure Department, International Protection Service I Odjel za dublinski postupak, Služba za međunarodnu zaštitu is responsible for conducting an additional interview only if there are elements missing in connection with the Dublin procedure.
Referral of cases to the Dublin unit	Border police I Granična policija (application at the border) Police station / Police administration I Policijska uprava / Policijska stanica (application on the territory) Service for reception and accommodation of applicants for international protection I Služba za prihvati i smještaj tražitelja međunarodne zaštite (registration)
Sending and replying to a take charge or take back request	Dublin Procedure Department, International Protection Service I Odjel za dublinski postupak, Služba za međunarodnu zaštitu
Sending and replying to information requests to/from another Member State	Dublin Procedure Department, International Protection Service I Odjel za dublinski postupak, Služba za međunarodnu zaštitu
Notification of the transfer decision	Dublin Procedure Department, Ministry of the Interior of the Republic of Croatia I Odjel za dublinski postupak, Ministarstvo unutarnjih poslova Republike Hrvatske
Free legal assistance during the appeal of a transfer decision	Legal aid can be provided by lawyers and lawyers from NGOs who are registered at the Ministry for Justice. The costs of legal aid are covered by the Ministry of the Interior of the Republic of Croatia I Ministarstvo unutarnjih poslova Republike Hrvatske .
Representation of the asylum authority in an appeal against a transfer decision	International Protection Service I Služba za međunarodnu zaštitu
Organising the transfer to the responsible Member State	Dublin Procedure Department, International Protection Service I Odjel za dublinski postupak, Služba za međunarodnu zaštitu Border police I Granična policija
Providing information on the transfer modalities to the applicant	Dublin Procedure Department, Ministry of the Interior of the Republic of Croatia I Odjel za dublinski postupak, Ministarstvo unutarnjih poslova Republike Hrvatske
Accompanying/escorting applicants during a Dublin transfer when necessary	Border police I Granična policija : The transfer usually takes place under escort of two police officers as requested by the airline company (Croatia Airlines).

	Dublin Procedure Department, International Protection Service Odjel za dublinski postupak, Služba za međunarodnu zaštitu : For a voluntary transfer of a minor, staff from the Dublin Unit can escort the minor. Appointed legal guardians accompany unaccompanied minors.
Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)	Ministry of the Interior of the Republic of Croatia Ministarstvo unutarnjih poslova Republike Hrvatske There is no NGO available at the airport, although for very serious cases, a psychologist may be made available.
Court/authority responsible for deciding on an appeal against a transfer decision	Administrative courts upravni sud



Handing over the common leaflet on the Dublin procedure	Asylum Service Υπηρεσία Ασύλου Dublin Office, Asylum Service Γραφείο Δουβλίνου, Υπηρεσία Ασύλου Social Welfare Service Κοινωνική Πρόνοια και Κρατική Ενίσχυση for unaccompanied minors.
Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handing the form to be completed during registration)	Dublin Office, Asylum Service Γραφείο Δουβλίνου, Υπηρεσία Ασύλου
Referral of cases to the Dublin unit	Aliens and Immigration Unit of the Police (AIUP) Υπηρεσία Αλλοδαπών και Μετανάστευσης της Αστυνομίας (YAM) Asylum Service Υπηρεσία Ασύλου
Sending and replying to a take charge or take back request	Dublin Office, Asylum Service Γραφείο Δουβλίνου, Υπηρεσία Ασύλου
Sending and replying to information requests to/from another Member State	Dublin Office, Asylum Service Γραφείο Δουβλίνου, Υπηρεσία Ασύλου
Notification of the transfer decision	Dublin Office, Asylum Service Γραφείο Δουβλίνου, Υπηρεσία Ασύλου
Free legal assistance during the appeal of a transfer decision	International Protection Administrative Court Διοικητικό Δικαστήριο Διεθνούς Προστασίας is responsible for receiving and deciding on applications for free legal aid. Social Welfare Service Κοινωνική Πρόνοια και Κρατική Ενίσχυση is responsible for conducting the sufficient means and merits test and submits the relevant report to the International Protection Administrative Court Διοικητικό Δικαστήριο Διεθνούς Προστασίας . Legal assistance is provided by a selected lawyer or assigned from the list of legal aid lawyers kept by the International Protection Administrative Court Διοικητικό Δικαστήριο Διεθνούς Προστασίας
Representation of the asylum authority in an appeal against a transfer decision	Asylum Service Υπηρεσία Ασύλου
Organising the transfer to the responsible Member State	Asylum Service Υπηρεσία Ασύλου Civil Registry and Migration Department Τμήμα Ληξιαρχείου και Μετανάστευσης Aliens and Immigration Unit of the Police Υπηρεσία Αλλοδαπών και Μετανάστευσης της Αστυνομίας
Providing information on the transfer modalities to the applicant	Dublin Office, Asylum Service Γραφείο Δουβλίνου, Υπηρεσία Ασύλου
Accompanying/escorting applicants during a Dublin transfer when necessary	Asylum Service Υπηρεσία Ασύλου



	Civil Registry and Migration Department Τμήμα Ληξιαρχείου και Μετανάστευσης Aliens and Immigration Unit of the Police Υπηρεσία Αλλοδαπών και Μετανάστευσης της Αστυνομίας Social Welfare Service Κοινωνική Πρόνοια και Κρατική Ενίσχυση for unaccompanied minors. An applicant with health issues will also be accompanied by medical staff.
Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)	Aliens and Immigration Unit of the Police Υπηρεσία Αλλοδαπών και Μετανάστευσης της Αστυνομίας Social Welfare Service Κοινωνική Πρόνοια και Κρατική Ενίσχυση for unaccompanied minors.
Court/authority responsible for deciding on an appeal against a transfer decision	International Protection Administrative Court Διοικητικό Δικαστήριο Διεθνούς Προστασίας



Handing over the common leaflet on the Dublin procedure	Department for Asylum and Migration Policy Odbor azylové a migrační politiky
Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handing the form to be completed during registration)	Dublin Unit, Department for Asylum and Migration Policy Oddělení Dublinského střediska, Odbor azylové a migrační politiky Asylum Unit, Department for Asylum and Migration Policy Azylové oddělení, Odbor azylové a migrační politiky
Referral of cases to the Dublin unit	Foreign Police Service Služba cizinecké policie
Sending and replying to a take charge or take back request	Dublin Unit, Department for Asylum and Migration Policy Oddělení Dublinského střediska, Odbor azylové a migrační politiky
Sending and replying to information requests to/from another Member State	Dublin Unit, Department for Asylum and Migration Policy Oddělení Dublinského střediska, Odbor azylové a migrační politiky
Notification of the transfer decision	Ministry of the Interior of the Czech Republic Ministerstvo vnitra České republiky
Free legal assistance during the appeal of a transfer decision	The Administrative Chambers within the Regional Court Krajský soud decides on the provision of free legal aid and representation services. Services are provided by attorneys from the Czech Bar Association Česká advokátní komora who are appointed by the court or NGOs working with refugees and migrants. The Ministry of the Interior of the Czech Republic Ministerstvo vnitra České republiky covers legal aid and representation costs for entities or professionals who have entered into a written agreement.
Representation of the asylum authority in an appeal against a transfer decision	Ministry of the Interior of the Czech Republic Ministerstvo vnitra České republiky
Organising the transfer to the responsible Member State	Dublin Unit, Department for Asylum and Migration Policy Oddělení Dublinského střediska, Odbor azylové a migrační politiky Foreign Police Service Služba cizinecké policie Refugees Facilities Administration of the Ministry of the Interior Správa uprchlických zařízení ministerstva vnitra
Providing information on the transfer modalities to the applicant	Dublin Unit, Department for Asylum and Migration Policy Oddělení Dublinského střediska, Odbor azylové a migrační politiky
Accompanying/escorting applicants during a Dublin transfer when necessary	Foreign Police Service Služba cizinecké policie
Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)	Foreign Police Service Služba cizinecké policie Security or medical staff assist in the case of vulnerabilities, health issues or other special needs.



Court/authority responsible for deciding on an appeal against a transfer decision

[Administrative Chambers within Regional Court | Krajský soud](#)



Handing over the common leaflet on the Dublin procedure	Danish Immigration Service Udlændingestyrelsen
Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handing the form to be completed during registration)	Danish Immigration Service Udlændingestyrelsen by case officers of the 2 nd and 3 rd Asylum Division.
Referral of cases to the Dublin unit	Danish Immigration Service Udlændingestyrelsen by case officers of the 2 nd and 3 rd Asylum Division. Dublin Unit is a part of 2 nd Asylum Division. Danish Police Politiet (non applicants in the Dublin procedure)
Sending and replying to a take charge or take back request	Danish Immigration Service Udlændingestyrelsen by case officers of the 2 nd and 3 rd Asylum Division. Dublin Unit, Danish Immigration Service Dublin-enheden, Udlændingestyrelsen
Sending and replying to information requests to/from another Member State	Dublin Unit, Danish Immigration Service Dublin-enheden, Udlændingestyrelsen
Notification of the transfer decision	Danish Immigration Service Udlændingestyrelsen usually by the 2 nd Asylum Division, including the Dublin Unit
Free legal assistance during the appeal of a transfer decision	When appealing a decision by the Danish Immigration Service, the applicant will be offered free legal assistance and representation by the Danish Refugee Council.
Representation of the asylum authority in an appeal against a transfer decision	Dublin Unit, Danish Immigration Service Dublin-enheden, Udlændingestyrelsen
Organising the transfer to the responsible Member State	Danish Return Agency Hjemrejsestyrelsen
Providing information on the transfer modalities to the applicant	Danish Return Agency Hjemrejsestyrelsen
Accompanying/escorting applicants during a Dublin transfer when necessary	Danish Return Agency Hjemrejsestyrelsen Danish Police Politiet
Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)	Danish Return Agency Hjemrejsestyrelsen
Court/authority responsible for deciding on an appeal against a transfer decision	Danish Refugee Appeals Board Flygtningenævnet





Handing over the common leaflet on the Dublin procedure	Police and Border Guard Board Politsei- ja Piirivalveamet
Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handing the form to be completed during registration)	Police and Border Guard Board Politsei- ja Piirivalveamet
Referral of cases to the Dublin unit	
Sending and replying to a take charge or take back request	Police and Border Guard Board, Proceeding Bureau Aliens Division Politsei- ja Piirivalveamet Specialised training is provided to officials who implement both incoming and outgoing Dublin transfers.
Sending and replying to information requests to/from another Member State	Police and Border Guard Board, Proceeding Bureau Aliens Division Politsei- ja Piirivalveamet Specialised training is provided to officials who implement both incoming and outgoing Dublin transfers.
Notification of the transfer decision	Police and Border Guard Board Politsei- ja Piirivalveamet
Free legal assistance during the appeal of a transfer decision	State legal aid is provided by the determining authority upon request. The service is provided by the ERF project or by representatives of the Bar Association Bureau Eesti Advocaatuur and the Estonian Human Rights Centre Eesti Inimõiguste Keskus .
Representation of the asylum authority in an appeal against a transfer decision	Police and Border Guard Board Politsei- ja Piirivalveamet
Organising the transfer to the responsible Member State	Police and Border Guard Board Politsei- ja Piirivalveamet
Providing information on the transfer modalities to the applicant	Police and Border Guard Board Politsei- ja Piirivalveamet
Accompanying/escorting applicants during a Dublin transfer when necessary	Police and Border Guard Board Politsei- ja Piirivalveamet
Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)	Police and Border Guard Board Politsei- ja Piirivalveamet
Court/authority responsible for deciding on an appeal against a transfer decision	Administrative Courts Halduskohtud



Handing over the common leaflet on the Dublin procedure	Police Poliisi Border guard Rajavartiolaitos
Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handing the form to be completed during registration)	Finnish Immigration Service Maahanmuuttovirasto
Referral of cases to the Dublin unit	Finnish Immigration Service Maahanmuuttovirasto
Sending and replying to a take charge or take back request	Dublin Section, Finish Immigration Service Dublin-tulosalue, Maahanmuuttovirasto
Sending and replying to information requests to/from another Member State	Dublin Section, Finish Immigration Service Dublin-tulosalue, Maahanmuuttovirasto
Notification of the transfer decision	Police Poliisi
Free legal assistance during the appeal of a transfer decision	Legal aid offices and private legal counsels
Representation of the asylum authority in an appeal against a transfer decision	Finnish Immigration Service Maahanmuuttovirasto
Organising the transfer to the responsible Member State	Police Poliisi Border guard Rajavartiolaitos
Providing information on the transfer modalities to the applicant	Police Poliisi Border guard Rajavartiolaitos
Accompanying/escorting applicants during a Dublin transfer when necessary	Police Poliisi
Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)	Police Poliisi Border guard Rajavartiolaitos
Court/authority responsible for deciding on an appeal against a transfer decision	Helsinki Administrative Court Helsingin hallinto-oikeus



FR

Handing over the common leaflet on the Dublin procedure	Single desk for asylum applicants, prefecture Guichets uniques pour les demandeurs d'asile, préfecture
Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handing the form to be completed during registration)	Single desk for asylum applicants Guichets uniques pour les demandeurs d'asile
Referral of cases to the Dublin unit	Single desk for asylum applicants Guichets uniques pour les demandeurs d'asile
Sending and replying to a take charge or take back request	For incoming activity: Dublin Unit of the Directorate for Asylum Section Dublin de la Direction de l'Asile For outgoing activity: Local Dublin stations pôles régionaux Dublin et services départementaux Dublin
Sending and replying to information requests to/from another Member State	For incoming activity: Dublin Unit of the Directorate for Asylum Section Dublin de la Direction de l'Asile For outgoing activity: Local Dublin stations pôles régionaux Dublin et services départementaux Dublin
Notification of the transfer decision	Local Dublin stations pôles régionaux Dublin et services départementaux Dublin Local prefecture préfecture
Free legal assistance during the appeal of a transfer decision	The Office of Legal Aid of the National Court of Asylum Cour Nationale du Droit d'Asile decides on the provision of free legal aid. Service providers are either <i>pro bono</i> lawyers chosen by the applicant or designated by the office of Legal Aid. NGOs also provide free legal assistance.
Representation of the asylum authority in an appeal against a transfer decision	Ministry of the Interior and Overseas Ministère de l'Intérieur et des Outre-Mer
Organising the transfer to the responsible Member State	Local Dublin stations pôles régionaux Dublin et services départementaux Dublin National Border Police Directorate Direction nationale de la police aux frontières (DNPAF)
Providing information on the transfer modalities to the applicant	Local Dublin stations pôles régionaux Dublin et services départementaux Dublin Local prefecture préfecture
Accompanying/escorting applicants during a Dublin transfer when necessary	National Border Police Directorate Direction nationale de la police aux frontières (DNPAF)
Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)	National Border Police Directorate Direction nationale de la police aux frontières (DNPAF)



Court/authority responsible for deciding on an appeal against a transfer decision

[First level administrative courts | Tribunaux administratifs territorialement compétents](#)





Handing over the common leaflet on the Dublin procedure	Federal Office for Migration and Refugees Bundesamt für Migration und Flüchtlinge Federal Police Bundespolizei Police of the Federal States Länderpolizei
Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handing the form to be completed during registration)	Federal Office for Migration and Refugees Bundesamt für Migration und Flüchtlinge
Referral of cases to the Dublin unit	Federal Office for Migration and Refugees Bundesamt für Migration und Flüchtlinge
Sending and replying to a take charge or take back request	Dublin Unit, Federal Office for Migration and Refugees Dublin Unit, Bundesamt für Migration und Flüchtlinge
Sending and replying to information requests to/from another Member State	Dublin Unit, Federal Office for Migration and Refugees Dublin Unit, Bundesamt für Migration und Flüchtlinge
Notification of the transfer decision	Federal Office for Migration and Refugees Bundesamt für Migration und Flüchtlinge
Free legal assistance during the appeal of a transfer decision	The Regional Administrative Courts Verwaltungsgerichte may grant legal aid which is provided by NGOs and welfare organisations
Representation of the asylum authority in an appeal against a transfer decision	Federal Office for Migration and Refugees Bundesamt für Migration und Flüchtlinge
Organising the transfer to the responsible Member State	Dublin Unit, Federal Office for Migration and Refugees Dublin Unit, Bundesamt für Migration und Flüchtlinge Immigration Offices of the Federal States Ausländerbehörden Federal Police Bundespolizei
Providing information on the transfer modalities to the applicant	Immigration Offices of the Federal States Ausländerbehörden
Accompanying/escorting applicants during a Dublin transfer when necessary	Federal Police Bundespolizei
Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)	Federal Police Bundespolizei
Court/authority responsible for deciding on an appeal against a transfer decision	Regional Administrative Courts Verwaltungsgerichte



Handing over the common leaflet on the Dublin procedure	Reception and Identification Service Υπηρεσία Υποδοχής και Ταυτοποίησης Asylum Service Υπηρεσία Ασύλου
Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handing the form to be completed during registration)	Asylum Service Υπηρεσία Ασύλου
Referral of cases to the Dublin unit	Asylum Service Υπηρεσία Ασύλου Reception and Identification Service Υπηρεσία Υποδοχής και Ταυτοποίησης NGOs, Lawyers and Counsellors can contact Dublin Unit
Sending and replying to a take charge or take back request	Department of Dublin National Unit Τμήμα Εθνικής Μονάδας Δουβλίνου
Sending and replying to information requests to/from another Member State	Department of Dublin National Unit Τμήμα Εθνικής Μονάδας Δουβλίνου
Notification of the transfer decision	Asylum Service Υπηρεσία Ασύλου
Free legal assistance during the appeal of a transfer decision	The Registry of Lawyers within the Asylum Service Υπηρεσία Ασύλου provides free legal aid to applicants who can prove that they continue to remain in the country.
Representation of the asylum authority in an appeal against a transfer decision	Ministry of Migration and Asylum Υπουργείο Μετανάστευσης και Ασύλου
Organising the transfer to the responsible Member State	Asylum Service Υπηρεσία Ασύλου Department of Dublin National Unit Τμήμα Εθνικής Μονάδας Δουβλίνου Hellenic Police Ελληνική Αστυνομία
Providing information on the transfer modalities to the applicant	Asylum Service Υπηρεσία Ασύλου
Accompanying/escorting applicants during a Dublin transfer when necessary	Hellenic Police Ελληνική Αστυνομία
Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)	Hellenic Police Ελληνική Αστυνομία Department of Dublin National Unit Τμήμα Εθνικής Μονάδας Δουβλίνου informs the applicant about the procedures by phone
Court/authority responsible for deciding on an appeal against a transfer decision	Appeals Authority Αρχή Προσφυγών (Independent Appeal Committees Ανεξάρτητες Επιτροπές Προσφυγών)





Handing over the common leaflet on the Dublin procedure	National Directorate-General for Aliens Policing Országos Idegenrendészeti Főigazgatóság
Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handing the form to be completed during registration)	National Directorate-General for Aliens Policing Országos Idegenrendészeti Főigazgatóság
Referral of cases to the Dublin unit	National Directorate-General for Aliens Policing Országos Idegenrendészeti Főigazgatóság
Sending and replying to a take charge or take back request	Dublin Coordination Unit, National Directorate-General for Aliens Policing Dublini Koordinációs Osztály, Országos Idegenrendészeti Főigazgatóság
Sending and replying to information requests to/from another Member State	Dublin Coordination Unit, National Directorate-General for Aliens Policing Dublini Koordinációs Osztály, Országos Idegenrendészeti Főigazgatóság
Notification of the transfer decision	National Directorate-General for Aliens Policing , Országos Idegenrendészeti Főigazgatóság
Free legal assistance during the appeal of a transfer decision	The Justice Service of the Ministry of the Interior Belügyminisztérium decides on the provision of free legal and representation services. Service providers can be independent NGOs, law schools or attorneys registered and designated by the Legal Aid Service of the Ministry of the Interior Belügyminisztérium .
Representation of the asylum authority in an appeal against a transfer decision	Dublin Coordination Unit, National Directorate-General for Aliens Policing Dublini Koordinációs Osztály, Országos Idegenrendészeti Főigazgatóság
Organising the transfer to the responsible Member State	Dublin Coordination Unit, National Directorate-General for Aliens Policing Dublini Koordinációs Osztály, Országos Idegenrendészeti Főigazgatóság Coercive Measures and Returns Unit, National Directorate-General for Aliens Policing Kényszerintézkedési és Kiutaztatási Osztály, Országos Idegenrendészeti Főigazgatóság
Providing information on the transfer modalities to the applicant	National Directorate-General for Aliens Policing Országos Idegenrendészeti Főigazgatóság
Accompanying/escorting applicants during a Dublin transfer when necessary	National Directorate-General for Aliens Policing Országos Idegenrendészeti Főigazgatóság Police Rendőrség
Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)	Police Rendőrség National Directorate-General for Aliens Policing Országos Idegenrendészeti Főigazgatóság





Court/authority responsible for deciding on an appeal against a transfer decision

The request is filed with the [National Directorate-General for Aliens Policing / Országos Idegenrendészeti Főigazgatóság](#), which transfers it to the competent regional court.



IS

Handing over the common leaflet on the Dublin procedure	Directorate of Immigration Útlendingastofnun
Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handing the form to be completed during registration)	Dublin Officer of the Directorate of Immigration Útlendingastofnun
Referral of cases to the Dublin unit	Directorate of Immigration Útlendingastofnun
Sending and replying to a take charge or take back request	Directorate of Immigration Útlendingastofnun
Sending and replying to information requests to/from another Member State	Directorate of Immigration Útlendingastofnun
Notification of the transfer decision	Directorate of Immigration Útlendingastofnun
Free legal assistance during the appeal of a transfer decision	The Directorate of Immigration Útlendingastofnun appoints an advocate. The service provider is an asylum lawyer.
Representation of the asylum authority in an appeal against a transfer decision	Directorate of Immigration Útlendingastofnun
Organising the transfer to the responsible Member State	International Division of the National Commissioner of the Icelandic Police Alþjóðadeild
Providing information on the transfer modalities to the applicant	International Division of the National Commissioner of the Icelandic Police Alþjóðadeild Directorate of Immigration Útlendingastofnun
Accompanying/escorting applicants during a Dublin transfer when necessary	International Division of the National Commissioner of the Icelandic Police Alþjóðadeild
Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)	International Division of the National Commissioner of the Icelandic Police Alþjóðadeild
Court/authority responsible for deciding on an appeal against a transfer decision	Immigration and Asylum Appeals Board Kæruneftndar útlendingamála



IE

Handing over the common leaflet on the Dublin procedure	International Protection Office An Oifig Um Chosaint Idirnáisiúnta
Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handing the form to be completed during registration)	International Protection Office An Oifig Um Chosaint Idirnáisiúnta
Referral of cases to the Dublin unit	International Protection Office An Oifig Um Chosaint Idirnáisiúnta
Sending and replying to a take charge or take back request	Dublin Unit, International Protection Office An Oifig Um Chosaint Idirnáisiúnta
Sending and replying to information requests to/from another Member State	Dublin Unit, International Protection Office An Oifig Um Chosaint Idirnáisiúnta
Notification of the transfer decision	Dublin Unit, International Protection Office An Oifig Um Chosaint Idirnáisiúnta
Free legal assistance during the appeal of a transfer decision	Legal Aid Board Bord um Chúnamh Dílíthiúil
Representation of the asylum authority in an appeal against a transfer decision	International Protection Office An Oifig Um Chosaint Idirnáisiúnta
Organising the transfer to the responsible Member State	Immigration Service Delivery Seachadadh Seirbhíse Inimirce
Providing information on the transfer modalities to the applicant	Repatriation Division, Immigration Service Delivery Seachadadh Seirbhíse Inimirce Garda National Immigration Bureau An Garda Síochana
Accompanying/escorting applicants during a Dublin transfer when necessary	Garda National Immigration Bureau An Garda Síochana
Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)	Border Management Unit, Immigration Service Delivery Seachadadh Seirbhíse Inimirce
Court/authority responsible for deciding on an appeal against a transfer decision	International Protection Appeals Tribunal An binse um achomharic i dtaobh cosaint idirnáisiúnta





Handing over the common leaflet on the Dublin procedure	Police Immigration Office Ufficio Immigrazione Questura
Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handing the form to be completed during registration)	Police Immigration Office Ufficio Immigrazione Questura
Referral of cases to the Dublin unit	Police Immigration Office Ufficio Immigrazione Questura
Sending and replying to a take charge or take back request	Dublin Unit, Department for Civil liberties and immigration, Ministry of the Interior Unità di Dublino, Dipartimento per le libertà civili e l'immigrazione, Ministero dell'interno
Sending and replying to information requests to/from another Member State	Dublin Unit, Department for Civil liberties and immigration, Ministry of the Interior Unità di Dublino, Dipartimento per le libertà civili e l'immigrazione, Ministero dell'interno
Notification of the transfer decision	Police Immigration Office Ufficio Immigrazione Questura
Free legal assistance during the appeal of a transfer decision	A decision on state-funded legal aid is adopted by the Bar Council and then implicitly confirmed by the judge. The Bar Council Consiglio dell'Ordine degli Avvocati in each territory proposes an attorney when it is not appointed by the judge from a list. Free legal assistance is usually also provided by NGOs.
Representation of the asylum authority in an appeal against a transfer decision	Dublin Unit, Department for Civil liberties and immigration, Ministry of the Interior Unità di Dublino, Dipartimento per le libertà civili e l'immigrazione, Ministero dell'interno
Organising the transfer to the responsible Member State	Dublin Unit, Department for Civil liberties and immigration, Ministry of the Interior Unità di Dublino, Dipartimento per le libertà civili e l'immigrazione, Ministero dell'interno Police Immigration Office Ufficio Immigrazione Questura
Providing information on the transfer modalities to the applicant	Police Immigration Office Ufficio Immigrazione Questura
Accompanying/escorting applicants during a Dublin transfer when necessary	Police Immigration Office Ufficio Immigrazione Questura
Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)	Police Immigration Office Ufficio Immigrazione Questura
Court/authority responsible for deciding on an appeal against a transfer decision	Civil Court (ad hoc sections on immigration and international protection) Tribunali (sezioni specializzate in materia di immigrazione e protezione internazionale)





Handing over the common leaflet on the Dublin procedure	State Border Guard Valsts robežsardze
Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handing the form to be completed during registration)	State Border Guard Valsts robežsardze
Referral of cases to the Dublin unit	State Border Guard Valsts robežsardze
Sending and replying to a take charge or take back request	Office of Citizenship and Migration Affairs Pilsonības un migrācijas lietu pārvalde
Sending and replying to information requests to/from another Member State	Office of Citizenship and Migration Affairs Pilsonības un migrācijas lietu pārvalde
Notification of the transfer decision	Office of Citizenship and Migration Affairs Pilsonības un migrācijas lietu pārvalde State Border Guard Valsts robežsardze for applicants in detention
Free legal assistance during the appeal of a transfer decision	An application for free legal aid is submitted to the Office of Citizenship and Migration Affairs Pilsonības un migrācijas lietu pārvalde which sends the request to the Court Administration Tiesu administrācija which is the institution responsible for providing state-provided legal aid.
Representation of the asylum authority in an appeal against a transfer decision	Office of Citizenship and Migration Affairs Pilsonības un migrācijas lietu pārvalde
Organising the transfer to the responsible Member State	State Border Guard Valsts robežsardze in close cooperation with the Office of Citizenship and Migration Affairs Pilsonības un migrācijas lietu pārvalde
Providing information on the transfer modalities to the applicant	State Border Guard Valsts robežsardze
Accompanying/escorting applicants during a Dublin transfer when necessary	State Border Guard Valsts robežsardze
Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)	State Border Guard Valsts robežsardze
Court/authority responsible for deciding on an appeal against a transfer decision	District Administrative Court Administratīvā rajona tiesa





Handing over the common leaflet on the Dublin procedure	Migration Department Migracijos departamentas State Border Guard Service Valstybės sienos apsaugos tarnyba
Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handing the form to be completed during registration)	Migration Department Migracijos departamentas State Border Guard Service Valstybės sienos apsaugos tarnyba
Referral of cases to the Dublin unit	State Border Guard Service Valstybės sienos apsaugos tarnyba Migration Department Migracijos departamentas
Sending and replying to a take charge or take back request	Asylum Division, Migration Department Prieglobsčio skyrius, Migracijos departamentas
Sending and replying to information requests to/from another Member State	Asylum Division, Migration Department Prieglobsčio skyrius, Migracijos departamentas
Notification of the transfer decision	Asylum Division, Migration Department Prieglobsčio skyrius, Migracijos departamentas
Free legal assistance during the appeal of a transfer decision	Migration Department Migracijos departamentas provides free legal aid and representation services upon the applicant's request. Service providers are individuals or organisations who are under contract with the Migration Department.
Representation of the asylum authority in an appeal against a transfer decision	Migration Department Migracijos departamentas
Organising the transfer to the responsible Member State	State Border Guard Service Valstybės sienos apsaugos tarnyba
Providing information on the transfer modalities to the applicant	State Border Guard Service Valstybės sienos apsaugos tarnyba
Accompanying/escorting applicants during a Dublin transfer when necessary	State Border Guard Service Valstybės sienos apsaugos tarnyba
Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)	State Border Guard Service Valstybės sienos apsaugos tarnyba
Court/authority responsible for deciding on an appeal against a transfer decision	Regional Administrative Court Regionų administracinis teismas





Handing over the common leaflet on the Dublin procedure	Refugee Unit, General Department of immigration Service réfugiés, Direction générale de l'immigration
Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handing the form to be completed during registration)	Dublin Unit, Refugee Unit, General Department of immigration Unité Dublin Service réfugiés, Direction générale de l'immigration
Referral of cases to the Dublin unit	Returns Unit, General Department of immigration Service Retours, Direction générale de l'immigration Refugee Unit, General Department of immigration Service réfugiés, Direction générale de l'immigration Grand Ducal Police, General Department of Internal Security Police grand-ducale, Direction générale de la sécurité intérieure Aliens Police + Organised Crime Section, Criminal Investigation Department Police des Etrangers, Section Criminalité organisée, Police judiciaire
Sending and replying to a take charge or take back request	Dublin Unit, Refugee Unit, General Department of immigration Unité Dublin, Service Réfugiés, Direction générale de l'immigration
Sending and replying to information requests to/from another Member State	Dublin Unit, Refugee Unit, General Department of immigration Unité Dublin, Service Réfugiés, Direction générale de l'immigration
Notification of the transfer decision	Dublin Unit, Refugee Unit, General Department of immigration Unité Dublin, Service Réfugiés, Direction générale de l'immigration
Free legal assistance during the appeal of a transfer decision	Ministry of Justice Ministère de la Justice
Representation of the asylum authority in an appeal against a transfer decision	Ministry of Home affairs Ministère des Affaires intérieures
Organising the transfer to the responsible Member State	Dublin Unit, Refugee Unit, General Department of immigration Unité Dublin, Service Réfugiés, Direction générale de l'immigration Grand Ducal Police, General Department of Internal Security Police grand-ducale, Direction générale de la sécurité intérieure
Providing information on the transfer modalities to the applicant	Grand Ducal Police, General Department of Internal Security Police grand-ducale, Direction générale de la sécurité intérieure Dublin Unit, Refugee Unit, General Department of immigration Unité Dublin, Service Réfugiés, Direction générale de l'immigration
Accompanying/escorting applicants during a Dublin transfer when necessary	Grand Ducal Police, General Department of Internal Security Police grand-ducale, Direction générale de la sécurité intérieure





Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)	Grand Ducal Police, General Department of Internal Security Police grand-ducale, Direction générale de la sécurité intérieure
Court/authority responsible for deciding on an appeal against a transfer decision	Administrative Tribunal Tribunal administratif



**MT**

Handing over the common leaflet on the Dublin procedure	Registration Unit, International Protection Agency Aġenzija għall-Protezzjoni Internazzjonali
Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handing the form to be completed during registration)	Dublin Unit, International Protection Agency Aġenzija għall-Protezzjoni Internazzjonali International Protection Agency Aġenzija għall-Protezzjoni Internazzjonali
Referral of cases to the Dublin unit	The Dublin Unit screens all application forms lodged with the International Protection Agency Aġenzija għall-Protezzjoni Internazzjonali Immigration Section, Malta Police Force Immigrazzjoni, Il-Korp tal-Pulizija
Sending and replying to a take charge or take back request	Dublin Unit, International Protection Agency Aġenzija għall-Protezzjoni Internazzjonali
Sending and replying to information requests to/from another Member State	Dublin Unit, International Protection Agency Aġenzija għall-Protezzjoni Internazzjonali
Notification of the transfer decision	Dublin Unit, International Protection Agency Aġenzija għall-Protezzjoni Internazzjonali
Free legal assistance during the appeal of a transfer decision	Legal aid lawyers who are funded by the government.
Representation of the asylum authority in an appeal against a transfer decision	Legal Unit, International Protection Agency Aġenzija għall-Protezzjoni Internazzjonali
Organising the transfer to the responsible Member State	Dublin Unit, International Protection Agency Aġenzija għall-Protezzjoni Internazzjonali Immigration Section, Malta Police Force Immigrazzjoni, Il-Korp tal-Pulizija
Providing information on the transfer modalities to the applicant	Dublin Unit, International Protection Agency Aġenzija għall-Protezzjoni Internazzjonali
Accompanying/escorting applicants during a Dublin transfer when necessary	Immigration Section, Malta Police Force Immigrazzjoni, Il-Korp tal-Pulizija
Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)	Immigration Section, Malta Police Force Immigrazzjoni, Il-Korp tal-Pulizija (Immigration personnel at the Airport)
Court/authority responsible for deciding on an appeal against a transfer decision	International Protection Appeals Tribunal





Handing over the common leaflet on the Dublin procedure	Immigration and Naturalisation Service Immigratie-en Naturalisatiedienst
Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handing the form to be completed during registration)	Immigration and Naturalisation Service Immigratie-en Naturalisatiedienst
Referral of cases to the Dublin unit	Immigration and Naturalisation Service Immigratie-en Naturalisatiedienst
Sending and replying to a take charge or take back request	Immigration and Naturalisation Service Immigratie-en Naturalisatiedienst
Sending and replying to information requests to/from another Member State	Immigration and Naturalisation Service Immigratie-en Naturalisatiedienst
Notification of the transfer decision	Immigration and Naturalisation Service Immigratie-en Naturalisatiedienst
Free legal assistance during the appeal of a transfer decision	Free legal assistance is available after the take back or take charge has been sent.
Representation of the asylum authority in an appeal against a transfer decision	Immigration and Naturalisation Service Immigratie-en Naturalisatiedienst
Organising the transfer to the responsible Member State	The Repatriation and Departure Service Dienst Terugkeer en Vertrek
Providing information on the transfer modalities to the applicant	The Repatriation and Departure Service Dienst Terugkeer en Vertrek
Accompanying/escorting applicants during a Dublin transfer when necessary	Royal Netherlands Marechaussee Koninklijke Marechaussee
Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)	Royal Netherlands Marechaussee Koninklijke Marechaussee
Court/authority responsible for deciding on an appeal against a transfer decision	District Court of the Hague Rechtbank Den Haag





NO

Handing over the common leaflet on the Dublin procedure	National Police Immigration Service Politiets utlendingsenhet
Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handing the form to be completed during registration)	National Police Immigration Service Politiets utlendingsenhet
Referral of cases to the Dublin unit	National Police Immigration Service Politiets utlendingsenhet
Sending and replying to a take charge or take back request	Dublin Unit, Directorate of Immigration Dublin-teamet, Utlendingsdirektoratet
Sending and replying to information requests to/from another Member State	Dublin Unit, Directorate of Immigration Dublin-teamet, Utlendingsdirektoratet
Notification of the transfer decision	Dublin Unit, Directorate of Immigration Dublin-teamet, Utlendingsdirektoratet
Free legal assistance during the appeal of a transfer decision	A legal representative is appointed to the applicant free of charge at the expense of the Directorate of Immigration Utlendingsdirektoratet .
Representation of the asylum authority in an appeal against a transfer decision	Directorate of Immigration Utlendingsdirektoratet
Organising the transfer to the responsible Member State	National Police Immigration Service Politiets utlendingsenhet
Providing information on the transfer modalities to the applicant	National Police Immigration Service Politiets utlendingsenhet
Accompanying/escorting applicants during a Dublin transfer when necessary	National Police Immigration Service Politiets utlendingsenhet Local Police Politiet
Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)	National Police Immigration Service Politiets utlendingsenhet
Court/authority responsible for deciding on an appeal against a transfer decision	Immigration Appeal Board Utlendingsnemnda



PL

Handing over the common leaflet on the Dublin procedure	Border Guard Straż Graniczna Legal guardian for unaccompanied minors
Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handing the form to be completed during registration)	Border Guard Straż Graniczna
Referral of cases to the Dublin unit	Border Guard Straż Graniczna
Sending and replying to a take charge or take back request	Dublin Unit, Department of Refugee Procedures, Office for Foreigners Jednostka w Dublinie, Departament Procedur Uchodźczych, Urząd do Spraw Cudzoziemców
Sending and replying to information requests to/from another Member State	Dublin Unit, Department of Refugee Procedures, Office for Foreigners Jednostka w Dublinie, Departament Procedur Uchodźczych, Urząd do Spraw Cudzoziemców
Notification of the transfer decision	Dublin Unit, Department of Refugee Procedures, Office for Foreigners Jednostka w Dublinie, Departament Procedur Uchodźczych, Urząd do Spraw Cudzoziemców
Free legal assistance during the appeal of a transfer decision	Legal aid is provided by the Office for Foreigners Urząd do Spraw Cudzoziemców Providers are selected advocates, legal counsellors or three NGOs contracted by the Office for Foreigners Urząd do Spraw Cudzoziemców
Representation of the asylum authority in an appeal against a transfer decision	In the administrative procedure, there is no representative of the asylum authority (Refugee Board checks correctness of the decision). In the court, the asylum authority is represented by an authorized employee or a lawyer.
Organising the transfer to the responsible Member State	Dublin Proceeding Section of the Border Guard Straż Graniczna
Providing information on the transfer modalities to the applicant	Dublin Proceeding Section of the Border Guard Straż Graniczna
Accompanying/escorting applicants during a Dublin transfer when necessary	Dublin Proceeding Section of the Border Guard Straż Graniczna Legal guardian for unaccompanied minors
Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)	Border Guard Straż Graniczna
Court/authority responsible for deciding on an appeal against a transfer decision	Refugee Board Rada do Spraw Uchodźców

PT

Handing over the common leaflet on the Dublin procedure	Agency for Integration, Migration and Asylum Agência para a Integração, Migrações e Asilo (AIMA)
Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handing the form to be completed during registration)	Agency for Integration, Migration and Asylum Agência para a Integração, Migrações e Asilo (AIMA) 34 local branch offices of AIMA
Referral of cases to the Dublin unit	Dublin Unit, Agency for Integration, Migration and Asylum Unidade de Dublin, Agência para a Integração, Migrações e Asilo (AIMA)
Sending and replying to a take charge or take back request	Dublin Unit, Agency for Integration, Migration and Asylum Unidade de Dublin, Agência para a Integração, Migrações e Asilo (AIMA)
Sending and replying to information requests to/from another Member State	Dublin Unit , Agency for Integration, Migration and Asylum Unidade de Dublin, Agência para a Integração, Migrações e Asilo (AIMA)
Notification of the transfer decision	Agency for Integration, Migration and Asylum Agência para a Integração, Migrações e Asilo (AIMA)
Free legal assistance during the appeal of a transfer decision	Public entity or an NGO in line with a Memorandum of Understanding
Representation of the asylum authority in an appeal against a transfer decision	Agency for Integration, Migration and Asylum Agência para a Integração, Migrações e Asilo (AIMA)
Organising the transfer to the responsible Member State	Dublin Unit, Agency for Integration, Migration and Asylum Unidade de Dublin, Agência para a Integração, Migrações e Asilo (AIMA)
Providing information on the transfer modalities to the applicant	Agency for Integration, Migration and Asylum Agência para a Integração, Migrações e Asilo (AIMA)
Accompanying/escorting applicants during a Dublin transfer when necessary	
Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)	
Court/authority responsible for deciding on an appeal against a transfer decision	Administrative Court - Tribunal Administrativo do Circulo

RO

Handing over the common leaflet on the Dublin procedure	Accommodation Centres, Directorate for Asylum and Integration, General Inspectorate for Immigration Centre de cazare, Direcția Azil și Integrare, Inspectoratul General pentru Imigrări
Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handing the form to be completed during registration)	Accommodation Centres, Directorate for Asylum and Integration, General Inspectorate for Immigration Centre de cazare, Direcția Azil și Integrare, Inspectoratul General pentru Imigrări
Referral of cases to the Dublin unit	Accommodation Centres, Directorate for Asylum and Integration, General Inspectorate for Immigration Centre de cazare, Direcția Azil și Integrare, Inspectoratul General pentru Imigrări
Sending and replying to a take charge or take back request	Dublin Officers, Directorate for Asylum and Integration, General Inspectorate for Immigration Ofițeri Dublin, Direcția Azil și Integrare, Inspectoratul General pentru Imigrări
Sending and replying to information requests to/from another Member State	Dublin Officers, Directorate for Asylum and Integration, General Inspectorate for Immigration Ofițeri Dublin, Direcția Azil și Integrare, Inspectoratul General pentru Imigrări
Notification of the transfer decision	Dublin Officers, Directorate for Asylum and Integration, General Inspectorate for Immigration Ofițeri Dublin, Direcția Azil și Integrare, Inspectoratul General pentru Imigrări Accommodation Centres, Directorate for Asylum and Integration, General Inspectorate for Immigration Centre de cazare, Direcția Azil și Integrare, Inspectoratul General pentru Imigrări
Free legal assistance during the appeal of a transfer decision	Free legal assistance and representation are provided from public funds. UNHCR, the IOM and AMIF-funded NGOs.
Representation of the asylum authority in an appeal against a transfer decision	General Inspectorate for Immigration Inspectoratul General pentru Imigrări
Organising the transfer to the responsible Member State	Dublin Officers, Directorate for Asylum and Integration, General Inspectorate for Immigration Ofițeri Dublin, Direcția Azil și Integrare, Inspectoratul General pentru Imigrări Migration Directorate, General Inspectorate for Immigration Direcția Migrație, Inspectoratul General pentru Imigrări
Providing information on the transfer modalities to the applicant	Accommodation Centres, Directorate for Asylum and Integration, General Inspectorate for Immigration Centre de cazare, Direcția Azil și Integrare, Inspectoratul General pentru Imigrări
Accompanying/escorting applicants during a Dublin transfer when necessary	Border Police Poliția de Frontieră Română Returns Unit, Directorate for Migration, General Inspectorate for Immigration Serviciul Returnări, Direcția Migrație, Inspectoratul General pentru Imigrări



Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)	Border Police Poliția de Frontieră Română Directorate for Migration, General Inspectorate for Immigration Direcția Migrație, Inspectoratul General pentru Imigrări Directorate for Asylum and Integration, General Inspectorate for Immigration Direcția Azil și Integrare, Inspectoratul General pentru Imigrări
Court/authority responsible for deciding on an appeal against a transfer decision	District Courts Judecătorii






SK

Handing over the common leaflet on the Dublin procedure	Dublin Unit, Migration Office Dublinské stredisko, Migračný úrad Ministry of the Interior Ministerstvo vnútra
Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handing the form to be completed during registration)	Dublin Unit, Migration Office Dublinské stredisko, Migračný úrad
Referral of cases to the Dublin unit	Bureau of Border and Foreign Police, Presidium of the Police Force Úrad hraničnej a cudzineckej polície, Prezídia Policajného zboru Procedural Unit, Migration Office Procedurálny odbor, Migračný úrad Dublin Unit, Migration Office Dublinské stredisko, Migračný úrad
Sending and replying to a take charge or take back request	Dublin Unit, Migration Office Dublinské stredisko, Migračný úrad . The team in Humenne manages outgoing cases and the team in Bratislava manages both incoming and outgoing cases.
Sending and replying to information requests to/from another Member State	Dublin Unit, Migration Office Dublinské stredisko, Migračný úrad . The team in Bratislava manages information requests.
Notification of the transfer decision	Dublin Unit, Migration Office Dublinské stredisko, Migračný úrad Legal representative Ministry of the Interior Ministerstvo vnútra
Free legal assistance during the appeal of a transfer decision	Centre for Legal Aid Centrum právnej pomoci NGOs
Representation of the asylum authority in an appeal against a transfer decision	Organizational and Legal Department, Migration Office Organizačný a právny odbor, Migračný úrad
Organising the transfer to the responsible Member State	Bureau of Border and Foreign Police, Presidium of the Police Force Úrad hraničnej a cudzineckej polície, Prezídia Policajného zboru
Providing information on the transfer modalities to the applicant	Dublin Unit, Migration Office Dublinské stredisko, Migračný úrad Ministry of the Interior Ministerstvo vnútra
Accompanying/escorting applicants during a Dublin transfer when necessary	Bureau of Border and Foreign Police, Presidium of the Police Force Úrad hraničnej a cudzineckej polície, Prezídia Policajného zboru
Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)	Bureau of Border and Foreign Police, Presidium of the Police Force Úrad hraničnej a cudzineckej polície, Prezídia Policajného zboru





Court/authority responsible for deciding on
an appeal against a transfer decision

[Administrative Court in Bratislava/Košice | Správny súd v Bratislave/Košiciach](#)





SI

Handing over the common leaflet on the Dublin procedure	International Protection Procedures Division, Ministry of the Interior Sektor za postopke mednarodne zaščite, Ministrstvo za notranje zadeve
Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handing the form to be completed during registration)	International Protection Procedures Division Sektor za postopke mednarodne zaščite
Referral of cases to the Dublin unit	International Protection Procedures Division Sektor za postopke mednarodne zaščite
Sending and replying to a take charge or take back request	International Protection Procedures Division Sektor za postopke mednarodne zaščite
Sending and replying to information requests to/from another Member State	International Protection Procedures Division Sektor za postopke mednarodne zaščite
Notification of the transfer decision	International Protection Procedures Division Sektor za postopke mednarodne zaščite
Free legal assistance during the appeal of a transfer decision	Refugee counsellors are appointed by the Ministry of Justice Ministrstvo za pravosodje and funded by the Ministry of the Interior Ministrstvo za Notranje Zadeve . NGOs can provide legal assistant but cannot represent an applicant before the court in the appeal procedure.
Representation of the asylum authority in an appeal against a transfer decision	Ministry of the Interior Ministrstvo za Notranje Zadeve
Organising the transfer to the responsible Member State	International Protection Procedures Division Sektor za postopke mednarodne zaščite
Providing information on the transfer modalities to the applicant	Government Office for the Support and Integration of Migrants Urad vlade za oskrbo in integracijo migrantov (social worker of the reception centre)
Accompanying/escorting applicants during a Dublin transfer when necessary	International Protection Procedures Division, Ministry of the Interior Sektor za postopke mednarodne zaščite, Ministrstvo za notranje zadeve The Police Policija
Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)	Government Office for the Support and Integration of Migrants Urad vlade za oskrbo in integracijo migrantov (reception centre staff) International Protection Procedures Division Sektor za postopke mednarodne zaščite (Dublin staff at the border crossing)
Court/authority responsible for deciding on an appeal against a transfer decision	Administrative Court Upravno sodišče

**ES**

Handing over the common leaflet on the Dublin procedure	Spanish Asylum Office Oficina de Asilo y Refugio
Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handing the form to be completed during registration)	Spanish Asylum Office Oficina de Asilo y Refugio National Police Policía Nacional
Referral of cases to the Dublin unit	Spanish Asylum Office Oficina de Asilo y Refugio National Police Policía Nacional
Sending and replying to a take charge or take back request	Dublin Unit, Spanish Asylum Office Unidad de Dublín, Oficina de Asilo y Refugio
Sending and replying to information requests to/from another Member State	Dublin Unit, Spanish Asylum Office Unidad de Dublín, Oficina de Asilo y Refugio
Notification of the transfer decision	Dublin Unit, Spanish Asylum Office Unidad de Dublín, Oficina de Asilo y Refugio
Free legal assistance during the appeal of a transfer decision	Bar Association Legal Assistance Service Servicio de Orientación Jurídica del Colegio de Abogados NGOs
Representation of the asylum authority in an appeal against a transfer decision	Ministry of the Interior Ministerio del Interior
Organising the transfer to the responsible Member State	National Police Policía Nacional Dublin Unit, Spanish Asylum Office Unidad de Dublín, Oficina de Asilo y Refugio
Providing information on the transfer modalities to the applicant	National Police Policía Nacional
Accompanying/escorting applicants during a Dublin transfer when necessary	National Police Policía Nacional
Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)	National Police Policía Nacional Ministry of Inclusion, Social Security and Migrations Ministerio de Inclusión, Seguridad Social y Migraciones
Court/authority responsible for deciding on an appeal against a transfer decision	Ministry of the Interior Ministerio del Interior National High Court Audiencia Nacional



SE

Handing over the common leaflet on the Dublin procedure	Migration Agency Migrationsverket
Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handing the form to be completed during registration)	Migration Agency Migrationsverket
Referral of cases to the Dublin unit	Migration Agency Migrationsverket
Sending and replying to a take charge or take back request	Dublin Unit, Migration Agency Dublinenheten, Migrationsverket
Sending and replying to information requests to/from another Member State	Dublin Unit, Migration Agency Dublinenheten, Migrationsverket
Notification of the transfer decision	Migration Agency Migrationsverket
Free legal assistance during the appeal of a transfer decision	The appeal court arranges <i>ex officio</i> for the provision of free legal assistance and representation (including legal advice, assistance in the preparation of the appeal, representation, etc.) for cases which had such assistance appointed in the first (administrative) instance. Legal assistance and representation are usually provided by lawyers appointed by the Swedish Migration Agency.
Representation of the asylum authority in an appeal against a transfer decision	Migration Agency Migrationsverket
Organising the transfer to the responsible Member State	Travel Coordination Unit, Migration Agency Enheten för samordning av resor, Migrationsverket Reception/Return Unit, Migration Agency Enhet för mottagning/retur, Migrationsverket Police Polisen
Providing information on the transfer modalities to the applicant	Migration Agency Migrationsverket
Accompanying/escorting applicants during a Dublin transfer when necessary	Police Polisen Migration Agency Migrationsverket
Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)	Migration Agency Migrationsverket Police Polisen
Court/authority responsible for deciding on an appeal against a transfer decision	Regional Migration Courts of Stockholm/Malmö/Gothenburg/Luleå Förvaltningsrätten Migrationsdomstolen i Stockholm/Malmö/Göteborg/Luleå



CH

Handing over the common leaflet on the Dublin procedure	State Secretariat for Migration Staatssekretariat für Migration Secrétariat d'État aux migrations Segreteria di Stato della migrazione Federal Asylum Centres Bundesasylzentren centres fédéraux pour requérants d'asile centri federali d'asilo
Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handing the form to be completed during registration)	Dublin Sections, State Secretariat for Migration Dublin Sektionen, Staatssekretariat für Migration Sections de Dublin, Secrétariat d'État aux migrations Sezioni di Dublino, Segreteria di Stato della migrazione
Referral of cases to the Dublin unit	State Secretariat for Migration Staatssekretariat für Migration Secrétariat d'État aux migrations Segreteria di Stato della migrazione Federal Asylum Centres Bundesasylzentren centres fédéraux pour requérants d'asile centri federali d'asilo
Sending and replying to a take charge or take back request	Dublin Sections, State Secretariat for Migration Dublin Sektionen, Staatssekretariat für Migration Sections de Dublin, Secrétariat d'État aux migrations Sezioni di Dublino, Segreteria di Stato della migrazione
Sending and replying to information requests to/from another Member State	Dublin Sections, State Secretariat for Migration Dublin Sektionen, Staatssekretariat für Migration Sections de Dublin, Secrétariat d'État aux migrations Sezioni di Dublino, Segreteria di Stato della migrazione
Notification of the transfer decision	State Secretariat for Migration Staatssekretariat für Migration Secrétariat d'État aux migrations Segreteria di Stato della migrazione Federal Asylum Centres Bundesasylzentren centres fédéraux pour requérants d'asile centri federali d'asilo
Free legal assistance during the appeal of a transfer decision	Federal Administrative Court Bundesverwaltungsgericht Tribunal administratif fédéral Tribunale amministrativo federale From the beginning of the asylum procedure, each asylum seeker is assigned a legal representative and has the right to free legal assistance, unless the applicant explicitly waives this right, even during the appeal of a Dublin transfer decision.
Representation of the asylum authority in an appeal against a transfer decision	State Secretariat for Migration Staatssekretariat für Migration Secrétariat d'État aux migrations Segreteria di Stato della migrazione
Organising the transfer to the responsible Member State	Dublin Sections, State Secretariat for Migration Dublin Sektionen, Staatssekretariat für Migration Sections de Dublin, Secrétariat d'État aux migrations Sezioni di Dublino, Segreteria di Stato della migrazione Cantons Kantone I Cantons Cantoni



Providing information on the transfer modalities to the applicant	State Secretariat for Migration Staatssekretariat für Migration Secrétariat d'État aux migrations Segreteria di Stato della migrazione Cantons Kantone Cantons Cantoni
Accompanying/escorting applicants during a Dublin transfer when necessary	Cantons Kantone Cantons Cantoni
Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)	Cantons Kantone Cantons Cantoni is responsible for this task if the transfer is by plane. If the transfer is by land in Geneva or Chiasso, the Police and Customs Co-Operation Centres (PCCC) are responsible.
Court/authority responsible for deciding on an appeal against a transfer decision	Federal Administrative Court Bundesverwaltungsgericht Tribunal administratif fédéral Tribunale amministrativo federale



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